

ADMISSION ON HOLD INFORMATION AND PROCEDURES

If you passed the Colorado Examination and your Bar Result Notice indicates your status is “Admission on Hold” you will not be permitted to attend the admission ceremony or take the oath of admission until you have:

- completed the conditions set forth in the Notice,
- received a clearance letter from the Office of Attorney Admissions, and
- completed all registration requirements with the Office of Attorney Registration.

Once the conditions described in your Bar Result Notice are resolved, the Office of Attorney Admissions will issue a clearance letter indicating that you are authorized to complete the mandatory registration procedures and requirements as outlined in “Admissions Ceremony and Oath of Admission” on our website at: <http://coloradosupremecourt.com/Future%20Lawyers/BarExaminationResults.asp>. **All registration requirements must be completed prior to attending the admission ceremony.** In most cases, clearance letters will not be issued on a walk-in basis; although, once the letter is processed you may make arrangements to pick-up your clearance letter rather than having it mailed to you.

Explanation of why your admission may be on Hold:

- 1. Your application is incomplete.** You have not submitted all required or requested documentation to complete your application. Please note that such documentation may be necessary for completion of the evaluation of your character and fitness for admission. Additional review and evaluation of your file may be necessary after the documentation is received. Do not assume that submission of such documentation will result in an automatic clearance for admission.
- 2. Your application is pending review by the Office of Attorney Admissions’ Character and Fitness Committee.** Your application is still under investigation and or review relative to your character and fitness for admission. The Character and Fitness Committee may delay approval of your application while awaiting additional documentation, investigation or completion of an interview before an inquiry panel of the Character and Fitness Committee to discuss matters of concern. *See* C.R.C.P. 208 for information about character and fitness requirements.
- 3. You have not yet satisfied the Multistate Professional Responsibility Examination (MPRE).** The Office of Attorney Admissions may not have a record of your MPRE score, the score may be insufficient (scaled score of less than 85) or your score may be more than two years old from the date your application to take the bar exam was filed with the Office of Attorney Admissions. *See* C.R.C.P. 203.4(5). To register for the MPRE online, go to www.ncbex.org.
- 4. You have not yet satisfied the Professionalism Course requirement.** The Office of Attorney Admissions may have no record of your completion of this course or your course may have expired. In accordance with C.R.C.P. 203.4(6) this course “shall be valid for eighteen months following completion of this course.” To register for the Professionalism Course online, go to <http://coloradosupremecourt.com/Current%20Lawyers/PracticeProfessionalismCourse.asp>.

In many cases, an admission hold can be resolved before the scheduled admission ceremony. If your hold is cleared prior to the date of the admission ceremony, follow the steps referenced in the document titled, Mandatory Procedures for Attending the Admission Ceremony and Taking the Oath of Admission. If your hold is not resolved until after the admission ceremony, the Office of Attorney Registration may administer the oath of admission during regular business hours.